**Executive Committee Meeting Minutes**

**Continuum of Care of Naples/Collier County-FL606**

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| 3:00pm Thursday, February 5, 2015Hunger and Homeless Coalition, Naples, FL |
| **Attendees** |
| Dannielle Brun, H&M/CSSWFL; Sandra Marrero, The Shelter for Abused Women & Children; Jessica Wasko, Providence House; Rene Givens, CCHHC; Angela Fisher, CCHHC; Mary Shaughnessy, Catholic Charities |
| **Prepared by** |
| Jessica Wasko, Providence House |
| **Agenda** |
| **Old Business**I. 2015 Point in Time CountII. HMIS Lead Agency**New Business**I. Standing Committee Chair NominationsII. MembershipIII. 10 Year Plan Review-Planning Committee Chair |
| **Old Business** |
| 1. 2015 Point in Time Count
	1. The results will be distributed when they are available.
	2. There was a shortage of volunteers this year for the street count this year so the count will be low.
	3. Possible reasons for lack of volunteer involvement include the timing of the count and lack of continuous volunteer engagement throughout the year. The timing of the count is mandate to be in the last ten days of January, but ideas were presented to engage volunteers throughout the year. Suggestions included reaching out to college students (FGCU Ambassador for Hunger and Ave Maria) and the youth needing volunteer hours at Career Source. Additionally, organizing quarterly outreach events that targets the at risk community such as a ‘Get Help Clinic’ with health resources, job fair, and free haircuts would keep volunteer engagement.
	4. Ideas were discussed to attract homeless population to PIT count event such as providing breakfast and collaborating with Patty O’Connor. The Knights of Columbus and the Bayshore McDonalds were suggested as possible sponsors of a breakfast event. Patty is familiar with the homeless camps and does outreach with the homeless, so her collaboration would be beneficial as well.
	5. The PIT count needs to be established more as a community event, in particular the Continuum of Care’s event, and not the Hunger and Homeless Coalition. More involvement is needed from all homeless providers.
	6. There will be a debriefing conference call for all volunteers of the Point in Time Count. The date and time are to be determined.
2. HMIS Lead Agency
	1. The Hunger & Homeless Coalition Board voted that they would approach the CoC for approval to transition as lead agency of the HMIS starting May 1, 2015 with the understanding that they need assistance meeting the $25,000 match.
	2. The vote will take place on March 5, 2015 at the CoC’s general membership meeting.
	3. Several agencies will be approached for assistance including The Shelter for Abused Women & Children, Youth Haven, PLAN, and the County. The County administers Community Development Block Grants, but the deadline is February 18.
	4. If HMIS grant is not matched, all HUD funding will be lost
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| **New Business** |
| 1. Standing Committee Chair Nominations
	1. Data/HMIS – Robyn Quataert, United Way, was discussed as a possible candidate
	2. Employment – Fred Richards, Goodwill
	3. Grants – Pam Baker, Youth Haven
	4. Housing – Angela Edison
	5. Membership – Angela Fisher, CCHHC, will be up for vote at next general membership meeting
	6. Planning – Open Nominations
2. Membership
	1. General membership meetings will be held odd months during 2015 (March, May, July, September, November, January).
	2. Speaker/Training Schedule
		1. March – Dannielle Brun will invite Daniel Washington of Immokalee Friendship House to present on their programs.
		2. May – Presentation of the 10-year plan
		3. July – Planning Meeting for outreach events
		4. September and November will be decided at a later date – Homeless Awareness Week will need to be on the agenda during this time.
		5. January – Point in Time Count
	3. Recruitment – Reach out to agencies/volunteers through the planning of quarterly events leading up to Point in Time Count
3. 10 Year Plan Review – Planning Committee Chair
	1. The 10 year plan will be reviewed by the Executive Committee.
	2. Action items will be developed aimed at meeting end goals.
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| **Announcements** |
| * Mary Shaughnessy, Catholic Charities, expressed interest in presenting the Bridges out of Poverty Program to our community. The Executive Committee also expressed favor of the program and Mary will begin pursuing within the leadership of Catholic Charities.
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| **Next Meeting** |
| General Membership Meeting on March 5, 2015 at 3pm, United Way of Collier County |
| **Adjourned** |
| 4:30pm |